



# Library Board Meeting Minutes

**Date:** Wednesday, December 11, 2024

**Time:** 6:30 p.m.

**Location:** Admin Boardroom, Central Library

1. **Territory acknowledgement**

The meeting commenced with a territory acknowledgement given by Chair Katherine Andrews.

2. **Call to order**

The regular board meeting of the Kitchener Public Library board was called to order at 6:33 p.m. by Chair Katherine Andrews, in the Admin Boardroom at Central Library.

**Trustees present**

Chair Katherine Andrews, 2<sup>nd</sup> Vice Chair Laura Blythe, Jason Hammond, Councillor Margaret Johnston, Councillor Christine Michaud, Anjali Misra, Shannon Nicholson, Brandon Van Dam, Clare Wagner

**Staff present**

Darren Solomon, Secretary-Treasurer and Chief Executive Officer; Kerri Hutchinson, Manager, Marketing and Communications; Lisa Lawrence, Director, Human Resources; Lorie Lee, Director, Systems and Performance Outcomes; Angela Riddell, Director, Business Services and Infrastructure;

**Regrets**

Bonita Hansra, 1<sup>st</sup> Vice Chair Margaret Lam

3. **Pecuniary/conflict of interest declarations**

None

4. **Agenda review**

24-71... On **motion** by Laura Blythe and **seconded** by Anjali Misra it was **RESOLVED** that the agenda be adopted.

**CARRIED**

5. **Approval of consent agenda items**

24-72... On **motion** by Brandon Van Dam and **seconded** by Laura Blythe it was **RESOLVED** that the consent agenda be approved.

**CARRIED**

6. **Board updates**

**a. Chair Update**

Chair Katherine Andrews outlined the Officers of the Board positions that will be elected at the January meeting. The open positions are the Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, Chair of the Finance Committee and Chair of the Public Service and Policy Committee.

Anjali Misra volunteered to be the nominating committee and contact all trustees and confirm the names of those interested in running for a position. The nominating report will be presented at the January meeting followed by the election of officers.

Chair Katherine Andrews informed the Board that she will not be seeking re-election for the position of Chair.

Chair Katherine Andrews reminded Board members of the 2025 meeting schedule with no regular scheduled meeting July and the December meeting occurring on the second Wednesday at 6:30 p.m.

Chair Katherine Andrews also reminded the Board about the upcoming OLA Super Conference Library Board Boot Camp session on Saturday, February 1, 2025. Board members who are interested in attending should connect with CEO Darren Solomon.

**b. Update and Action Plan for Anti-racism and Equity Work for KPL Board**

Clare Wagner presented an update on the Anti-racism and Equity Work for KPL Board. The report reflects governance commitments made in 2020 and the actions taken to date, suggested next steps and operational supports.

Board members will review the report and provide feedback at the January 2025 meeting.

### **Southwest Community Library construction update**

Angela Riddell, Director of Business Services and Infrastructure, provided a construction update on Southwest Community Library. There is a project delay and staff are working with the project contractors and the City of Kitchener to resolve the issue. Angela Riddell shared that Southwest Community Library will now open on Saturday, March 8 with public access through the parking lot entrance while construction continues to repair the bioswales. A grand opening would then take place in late May once all construction and landscaping is complete.

#### **7. New Business**

#### **8. In-camera session**

24-73... On **motion** by Shannon Nicholson and **seconded** by Jason Hammond, it was **RESOLVED** that the meeting move in-camera per *Public Libraries Act* 16.1 (4) (b) personal matters about an identifiable individual at 6:46 p.m.

**CARRIED**

24-74... On **motion** by Jason Hammond and **seconded** by Margaret Johnston, it was **RESOLVED** to conclude the in-camera session at 6:50 p.m.

**CARRIED**

9. **Adjournment**

24-75... On **motion** by Anjali Misra and **seconded** by Shannon Nicholson, it was **RESOLVED** to adjourn the meeting at 6:50 p.m.

**CARRIED**

-----  
Chair

-----  
Secretary-Treasurer