



Library Board Meeting Minutes

Date: Wednesday, June 19, 2024

Time: 7 p.m.

Location: Admin Boardroom, Central Library

1. **Territory acknowledgement**

The meeting commenced with a territory acknowledgement given by Chair Katherine Andrews.

2. **Call to order**

The regular board meeting of the Kitchener Public Library board was called to order at 7:01 p.m. by Chair Katherine Andrews, in the Admin Boardroom at Central Library.

Trustees present

Chair Katherine Andrews, 2nd Vice Chair Laura Blythe, Jason Hammond, Bonita Hansra (remote), Councillor Margaret Johnston, 1st Vice Chair Margaret Lam, Councillor Christine Michaud (joined remotely at 7:09 p.m.), Anjali Misra, Shannon Nicholson, Brandon Van Dam.

Staff present

Darren Solomon, Secretary-Treasurer and Chief Executive Officer; Penny-Lynn Fielding, Deputy Chief Executive Officer; Kerri Hutchinson, Manager, Marketing and Communications; Lisa Lawrence, Director, Human Resources; Lorie Lee, Director, Systems and Performance Outcomes;

Regrets

Clare Wagner

3. **Pecuniary/conflict of interest declarations**

None

4. **Agenda review**

24-43... On **motion** by Anjali Misra and seconded by Jason Hammond, it was **RESOLVED** that the agenda be adopted.

CARRIED

5. **Approval of consent agenda items**

- a. Library Board Minutes: May 15, 2024
- b. Chair Update
- c. CEO Update

24-44... On **motion** by Margaret Lam and **seconded** by Anjali Misra, it was **RESOLVED** that the consent agenda items be approved.

CARRIED

6. **In-camera session**

24-45... On **motion** by Laura Blythe and **seconded** by Brandon Van Dam, it was **RESOLVED** that the meeting move in-camera to discuss an identifiable individual.

CARRIED

24-46... On **motion** by Margaret Lam and **seconded** by Brandon Van Dam, it was **RESOLVED** that the meeting conclude its in-camera session.

CARRIED

7. **Board updates**

a. **Chair Update**

- Authorizing Board Executive during summer recess

24-47... On **motion** by Anjali Misra and **seconded** by Jason Hammond, it was **RESOLVED** that the Board Executive will act on behalf of the Library Board as required until the August 2024 Library Board meeting.

CARRIED

b. Public Service & Policy Committee Update

Chair Katherine Andrews shared an update on the strategic planning process. She reminded Library Board members that the Board’s role is to focus on the strategy statements of purpose, vision, and mission, as well as values and strategic directions.

Chief Executive Officer Darren Solomon reviewed options for the strategic narrative, strategy statements, and strategic directions. Board members shared feedback on the proposed options.

Brandon Van Dam, Chair of the Public Service and Policy Committee, noted that the Board’s feedback will be consolidated by the Committee and shared with library staff. The Public Service and Policy Committee will continue to be engaged throughout the summer as staff work through developing a draft plan.

The draft plan is expected to be brought back to the Library Board in September.

8. New Business

None

9. Adjournment

24-48... There being no further business, on **motion** by Anjali Misra and **seconded** by Jason Hammond, it was **RESOLVED** to adjourn the meeting at 8:21 p.m.

CARRIED

Chair Secretary-Treasurer

