



Kitchener Public Library

Senior Library Assistant, Children's Programmer

November 8, 2024

Children and Teen's Services

\$28.98 - \$33.60

Part-Time Position - days, evenings and weekends required

Who we are

Kitchener Public Library welcomes our community to engaging spaces where people connect, ideas flourish and lives are transformed. Our values are a reflection of who we are and what we strive for as a library.

The principles of equity, inclusion and belonging are present in all that we do. Everything from our spaces to our services is designed to value diversity, foster belonging and respect individual needs.

What we offer

- Comprehensive benefits
- Reliable pension
- Learning and development
- Innovative culture
- Paid time-off



**Comprehensive
benefits**



**Reliable
pension**



**Learning and
development**



**Innovative
culture**



**Paid
time-off**

What you will do

The Senior Library Assistant, Children's Programmer will deliver a high level of customer service for all members of the community in a way that meets their unique needs, regardless of age, background or ability level. This includes customers that may be living with addiction, mental illness, or experiencing homelessness.

In this role you will:

- Plan and deliver in-house children's, tween, teen and/or technology focused programs
- Write promotional material and order craft supplies for children's programs
- Oversee program registration
- Support partnerships with organizations in the community to facilitate cooperative programming ventures
- Provide customer service related to the circulation of materials, such as checking in/out and renewing materials; explaining policies and procedures and granting exceptions when appropriate; negotiating financial transactions

What you bring

- Post-secondary degree
- Experience in the use of digital media, audio and video technologies
- 1-2 years of related experience providing service to the public in a library or technology environment

How to apply

If you are interested in this position, please send your resume and application form to Human Resources via resumes@kpl.org by **Monday, November 18, 2024**.

Please quote **PT Senior Library Assistant, Children's Programmer** in the subject line. To print a copy of our application form, go to kpl.org/jobs.

Accommodations are available upon request for applicants with a disability.