



Kitchener Public Library

FT Senior Library Assistant, Nutritional Literacy, Southwest Community Library

October 30, 2024

Southwest Community Library

Fulltime - Permanent (1 position available)

\$54,446 - \$63,126

Days, evenings and weekends beginning January 2025

Who we are

Kitchener Public Library welcomes our community to engaging spaces where people connect, ideas flourish and lives are transformed. Our values are a reflection of who we are and what we strive for as a library.

The principles of equity, inclusion and belonging are present in all that we do. Everything from our spaces to our services is designed to value diversity, foster belonging and respect individual needs.

What we offer

- Comprehensive benefits
- Reliable pension
- Learning and development
- Innovative culture
- Paid time-off



**Comprehensive
benefits**



**Reliable
pension**



**Learning and
development**



**Innovative
culture**



**Paid
time-off**

What you will do

The Senior Library Assistant, Nutritional Literacy, Southwest Community Library will deliver a high level of customer service for all members of the community in a way that meets their unique needs, regardless of age, background or ability level. This includes customers that may be living with addiction, mental illness, or experiencing homelessness.

In this role you will:

- Provide advanced technology (hardware and software) support through instruction, and demonstration
- Connect customers to information, community, and internal resources
- Instruct customers how to use library catalogue, digital collections, and other electronic resources
- Support borrower services including creating new cards, materials handling, and explaining policies and procedures
- Support staff to facilitate food and nutritional literacy instruction and programming
- Research and generate ideas and topics for food and nutritional literacy programming, including food gardening programming
- Participate in team- and departmental- level program brainstorming and planning meetings
- Prepare and maintain training materials and other documentation and ensure equipment is available and in working order

What you bring

- Post-secondary degree/diploma or equivalent experience
- Experience delivering food literacy programming or working in an environment where food literacy skills are developed and shared
- 1-2 years of library or public service experience
- 1-2 years of experience related to food literacy
- Demonstrated ability to interact positively and build relationships with customers in a way that meets their unique needs
- Demonstrated hands-on experience with a range of cooking and baking tools
- Strong instructional skills and verbal and written communication skills
- Excellent presentation skills in one-on-one and group settings

How to apply

If you are interested in this position, please send your resume and application form to Human Resources via resumes@kpl.org by **Saturday, November 9, 2024**.

Please quote **FT Senior Library Assistant, Nutritional Literacy, Southwest Community Library** in the subject line. To print a copy of our application form, go to the HUB.

Accommodations are available upon request for applicants with a disability.