

Safe Use Code

Everyone is welcome at the Library. The Library provides equitable access to a wide range of library services and comfortable surroundings. The Safe Use Code is to ensure the safety of public and staff, to prevent disruptions to library services and to maintain the security of Library property. Staff make every effort to apply these rules in a fair, dignified and positive manner for the benefit of all.

Discrimination and/or harassment will not be tolerated under any circumstances. These rules are intended to prevent such conduct and to ensure the dignity and of the public and staff and to maintain the security of library property without disruption to library services.

Any behavior that does not support a welcoming environment and/or violates the Safe Use Code may result in cost-recovery charges, suspension of library privileges, exclusion from the Library on the basis of the Ontario Trespass to Property Act and prosecution.

The Library will not tolerate the following of any individual(s):

- Violent, threatening, abusive, or discriminatory harassment of any kind (sexual, verbal or physical)
- Disruptive or intrusive behavior
- Damage, misuse, or theft of library materials, equipment and property
- Excessive noise
- Smoking or vaping
- Substance abuse or intoxication
- Weapons of any kind

The Library's facilities and virtual spaces are for the enjoyment of all. Disruptive behaviours and activities are considered unacceptable and the following prohibitions exist for the comfortable and safe use of these spaces by all.

- Library materials may not be taken into washrooms.
- Shirts and shoes must be worn.
- Rollerblades, skateboards and bicycles are not to be used in the Library.
- Vehicles may not be parked in unauthorized areas outside or inside the Library.
- Loitering on Library property is not permitted.
- Animals are not permitted in the Library. This prohibition does not apply to service animals trained to assist individuals with disabilities or animals in Library-approved programs. If it is not readily apparent that the animal is a service animal, the person with the disability may be requested to provide documentation from a regulated health professional confirming that the person requires the animal for reasons relating to the disability.
- Photographing, filming or videotaping in the Library must be authorized by a person in charge. Permission for use of such photographs, films or videotapes must be obtained from any member of the public or staff who appear in them.
- Parents or guardians are responsible for the supervision of their children. If a child is left unattended in the library, an attempt will be made to call the parents or guardians. If they are unavailable, the police will be called. See KPL's Unattended Children Policy.
- The Library is not responsible for any items left unattended in the library. The Library will dispose or donate any items left behind.
- Customers may be required to make available for inspections all bags and carrying cases.
- Canvassing or soliciting is not permitted on Library property.
- Only KPL staff are allowed in designated staff areas. Volunteers are not permitted in staff areas unless specifically required for their volunteer assignment.
- Customers must comply with the appropriate use of the Internet and its resources as outlined in the KPL's Internet Access Policy.