

# Materials Reconsideration Form

Kitchener Public Library, recognizing that it serves a varied community with a wide diversity of tastes and convictions, welcomes expressions of concern about the contents of items held in its collection.

We ask you to please complete all sections of the form below so that we can fully understand your specific concerns regarding the item.

Once the form has been completed, please drop it off at any service desk at your nearest Kitchener Public Library location. The item in question will be submitted for review. Library professionals will evaluate the item and examine published reviews assessing its merit.

You will receive a written reply detailing the Library's considered decision and any action that may have resulted from your request as soon as possible.

*Please print off and complete the form below. Use a separate sheet if necessary.*



# Materials Reconsideration Form

## Kitchener Public Library

Date \_\_\_\_\_

Title \_\_\_\_\_

Author \_\_\_\_\_

Publisher \_\_\_\_\_

Type of material \_\_\_\_\_

Your name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

Are you speaking for: (circle one)

a) Yourself

(b) On behalf of an organization (please print organization name)

1. What concerns do you have about this work?

2. Are there specific pages/sections to which you object?

3. Did you read, see or listen to the entire work? (circle one)

a) Yes

b) No

4. Have you seen/heard any promotions or read any reviews about this work?  
If so, please identify.

5. Are there any additional comments you would like to make?

Thank you for taking the time to express your concerns to us.

Please return this form to any Kitchener Public Library service or information desk.