

Application for School or Corporate Card

Name of school or corporation: _____

Address:* _____

Telephone: _____

Email: _____

(for notification of holds/overdues, annual renewal)

Name of Designated Officer: _____

Title of Designated Officer: _____

Number of cards being requested: _____

* Membership fee applies if outside the Region of Waterloo

* On behalf of the school/corporation named above, I agree as the "designated officer" to accept responsibility for all materials borrowed from the Kitchener Public Library using the school/corporate card, and for any fines or replacement charges that may accrue.

_____ Signature of designated officer

_____ Date



kpl.org

School or Corporate Card



Apply for one today!



Kitchener
Public Library

What is a School or Corporate Card?

An educational institution or business may apply for up to 3 library cards. The card(s) will be issued in the school or corporation's name.

What do you get?

Up to three cards will be issued. With this card, you will have full access to Kitchener Public Library's extensive collections, and electronic databases!

Borrowing privileges include up to 100 items at one time, per card. There is a maximum of 4 items per subject. The card must be presented in order to borrow any material.

What does it cost?

Kitchener Public Library cards are free to corporations or schools located in the Region of Waterloo. There is an annual membership fee for educational institutions or businesses located outside the Region of Waterloo.



How to Apply:

Step 1: Fill out the application form on the back of this brochure.

Step 2: Submit application form to any Kitchener Public Library location. Applications may also be mailed or faxed.

How to Renew:

All KPL School and Corporate cards need to be renewed each year. The Designated Officer should renew by letter in mail (or email, if email address is provided).

Contact Information

Central Library
85 Queen St N
Kitchener N2H 2H1 519-743-0271

Country Hills Community Library
1500 Block Line Rd. 519-743-3558

Forest Heights Community Library
251 Fischer-Hallman Rd. 519-743-0644

Grand River Stanley Park Community Library
175 Indian Rd. 519-896-1736

Pioneer Park Community Library
150 Pioneer Dr. 519-748-2740

Fax number: 519-743-1261 Email: registration@kpl.org