

JobLink

QUESTION MARK DESK

Anywhere you see the question mark, ask staff for help locating job search resources.

Some frequently used resources that will help you locate employers:

Business and Industrial Directories for Kitchener, Waterloo, Cambridge, Guelph and other Ontario centres provide basic information about a company and its products. Entries give addresses, phone numbers, size of company, names of key personnel, number of employees.

Chamber of Commerce Directories for Kitchener/Waterloo, Cambridge, Guelph give similar information on member companies.

[Scott's Directory of Manufacturers](#) - in print or online

[Canadian Key Business Directory](#)

[National Services Directory](#)

[Directory of Retail Chains in Canada](#)

[Canadian Key Business Directory](#)

Yellow Pages of telephone books
A good source when looking for lists of local businesses by type. Available for Ontario and across Canada.

Yellow pages online -

<http://www.canpages.ca/>

DVDs

- [What Will I Say in the Interview?](#)
- [You Can't Get a 2nd Chance to Make a 1st Impression](#)
- [Finding the Right Part-Time Job for You](#)

WEB SITES

Start with the KPL web site. We have put together a page of web sites especially for job seekers.

[JobLink: Career Sites](#)

<http://www.kpl.org/ebranch/sites/career.html>

Indeed – one search, all jobs

<http://www.indeed.ca/>

[WowJobs.ca](#) - scan thousands of job sites, job boards, company sites and career-boards across Canada

National Occupational Classification

<http://www5.hrsdc.gc.ca/NOC/English/NOC/2006/Welcome.aspx>

Ontario Job Futures

<http://www.tcu.gov.on.ca/eng/ojf/index.html>

Career Zone: write your resume online

<http://www.nycareerzone.org/cz/resource/s/jobseeker/resume.jsp>

BOOKS

Ask staff for help locating these or any other titles.

- [The Job-Hunter's Survival Guide: how to find hope and rewarding work even when "there are no jobs"](#)
- [The 6 Reasons You'll Get the Job: What Employers Look for – Whether They Know It or Not](#)
- [Cracking the Hidden Job Market](#)
- [Dig This Gig: Find Your Dream Job or Invent It](#)
- [Career Comeback: Repackage Yourself to Get the Job You Want](#)
- [Put Your Mindset to Work: the One Asset You Really Need to Win and Keep the Job You Love](#)
- [Where the Jobs Are Now: the Fastest-Growing Industries and How to Break Into Them](#)
- [Job Search Solution: the Ultimate System for Finding a Great Job Now](#)

Please call InfoLink at 519-743-7502 if you would like to speak with KPL staff.

KPL CATALOGUE

Search for these subjects in the catalogue. Be sure to ask staff for help if necessary.

[Job Hunting](#)
[Resumes \(Employment\)](#)
[Employment Interviewing](#)
[Cover Letters](#)

COMMUNITY RESOURCES

KPL staff can help you locate many more community agencies.

Lutherwood Employment Services
<http://www.lutherwood.ca/>

The Working Centre
<http://www.theworkingcentre.org/>

St. Louis Adult Learning and Continuing Education Centres
<http://stlouis.wcdsb.ca/>

Newcomer Employment Centre at YMCA
http://www.ymcaimmigrantservices.ca/en/employment/employment.asp?_mid_=19794

Please be advised that while KPL staff can help you locate career resources, we cannot act in the capacity of career counsellors.



Main Library
85 Queen Street North
519-743-0271 

[**www.kpl.org**](http://www.kpl.org)

Country Hills Library
1500 Block Line Road
519-743-3558 

Pioneer Park Library
150 Pioneer Drive
519-748-2740 

Grand River Stanley Park Library
175 Indian Road
519-896-1736 

Forest Heights Library
251 Fischer-Hallman Road
519-743-0644 